

**ELLCOTTVILLE CENTRAL SCHOOL**  
**BOARD OF EDUCATION**  
5873 Route 219  
Ellicottville, New York 14731

**Regular Meeting**  
**Tuesday, October 15, 2024**  
**6:00 p.m.**  
**HIGH SCHOOL LIBRARY**

**Agenda**

1. Call to Order of Meeting
2. Pledge of Allegiance
3. Changes to the Agenda
4. Approve Agenda  
Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the October 15, 2024, Board of Education Meeting.
5. **Public Comment**
  - The Public Comment section is a time set aside for the community to speak directly to the Board of Education.
  - Please refer to Policy # 3220 – Public Expression at Meetings.
  - Any person may make a public comment by placing their name, address, and topic on the sign-in sheet.
  - When called, please stand up and state your name and address.
  - Please be respectful in your comments and do not divulge any personal or confidential information. The speaker will be stopped if any Board member or district employee is mentioned by name.
  - Please demonstrate respect by speaking to the issues, sharing ideas and opinions, but not engaging in personal attacks. At a public Board meeting, no person may orally initiate charges or complaints against individual District employees or Board members.
  - Board members, the superintendent and administrators will not answer specific questions or engage in dialogue.
  - The information shared will be carefully considered and the appropriate person will contact you.
  - Rest assured, we are listening carefully and take seriously what you have to say.
  - The Board appreciates your willingness to share your concerns/celebrations.
6. Presentations & Reports
  - a. 8<sup>th</sup> Grade trip to Washington, D.C.
  - b. Capital Improvement Project 2024
7. Communications, Commendations
  - a. Thank You School Board Members - School Board Recognition Week (October 14-18, 2024)
8. Informational Items
  - a. Resignation as Vice President of the Board of Education (Kristen Pearl). Mrs. Pearl will retain her position as a Board Member.
9. Superintendent's Report
  - a. Robert Miller
10. Principals Report
  - a. Katie Mendell: Elementary Principal/Director of Curriculum
  - b. Erich Ploetz: MS/HS Principal

12. Consent Items  
Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:
  - a. That the board approve the minutes of the meetings of September 16, 2024 & September 17, 2024
  - b. Acknowledgement of the September 24, 2024 & October 8, 2024 Claims Auditor Reports
13. Committee Reports
14. Discussion Items
15. Old Business
16. New Business
  - a. Nomination and Election of Vice President:  
Vice-President  
  
Upon motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ the following resolution was offered:  
RESOLVED, that \_\_\_\_\_ be elected Vice President of the Board of Education of this District for the 2024-2025 school year.
  - b. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following substitute teacher rate change:  
\*Long Term Certified Teacher/Related Service Provider \$350 per day  
(More than 10 consecutive days provided the teacher is directly certified in the subject area and is a retired ECS teacher/related service provider)
  - c. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to delete the following substitute teacher rate:  
•Extended Certified Teacher/ Related Service Provider = \$350.00 per day when agreeing to 2 or more months provided the individual is directly certified in the subject / related service area AND is a retired ECS teacher / related service provider.
  - d. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Corrective Action Plan letter for the 2023-2024 External Audit and the 2023-2024 Student Activities Audit.
  - e. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 8<sup>th</sup> grade trip to Washington, D. C. (June 2025).
  - f. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Aldon Ambuski (JCC student) to complete an observation internship at ECS (October – December 2024 = 40 hours) under the supervision of Ms. Jackie James and Dr. Erich Ploetz.

- g. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Resolution Issuing SEQRA Negative Declaration for Proposed Capital Improvements Project, 2024: WHEREAS, the Ellicottville Central School District (the “District”) and its Board of Education (the “Board”) propose to undertake a Capital Improvements Project, 2024 (the “Project”) which includes various renovations and upgrades at the District’s buildings, facilities and campus; and WHEREAS, the District and its Board, as the lead agency, have undertaken an environmental review of this Unlisted action consisting of an optional coordinated review of the Project with the District/Board as the “lead agency” in accordance with the State Environmental Quality Review Act and its implementing regulations promulgated by the New York State Department of Environmental Conservation (“NYSDEC”) (collectively “SEQRA”); and WHEREAS, such review included consideration of the proposed Project, the SEQRA Environmental Assessment Form for the Project, the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, coordination with involved agencies including the NYSDEC, the New York State Education Department, the New York State Department of Transportation, and the Dormitory Authority of the State of New York regarding its authorization of the expenditure of bond proceeds for the Project, and such other information deemed appropriate; and WHEREAS, the District/Board identified the relevant areas of environmental concern, took a hard look at these areas, and made a reasoned elaboration of the basis for its determination; NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Ellicottville Central School District that:
- 1.The District/Board is the lead agency for the review of the proposed Unlisted action which has undergone an optional coordinated review under SEQRA, and the proposed Capital Improvements Project, 2024 will not result in a significant adverse impact on the environment.
  - 2.The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration, and the Environmental Assessment Form is also incorporated herein by reference.
  - 3.The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.
  - 4.This resolution is effective immediately.

- h. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
upon the recommendation of Robert Miller, Superintendent of Schools, approval of a resolution in regards to a Special Meeting and Vote at Ellicottville Central School on December 10, 2024 for a proposed Capital Improvements Project.

NOTICE OF SPECIAL SCHOOL DISTRICT MEETING AND VOTE  
ELLCOTTVILLE CENTRAL SCHOOL DISTRICT  
CATTARAUGUS COUNTY, NEW YORK

The Board of Education of the Ellicottville Central School District, Cattaraugus County, New York (the “District”) HEREBY GIVES NOTICE that a special meeting and vote of the qualified voters of the District (the “Special Meeting and Vote”) will be held on Tuesday, December 10, 2024 in the foyer of the Elementary School building located at 5873 Route 219 South, Ellicottville, New York, at 1:00 p.m., prevailing time, for the purpose of voting by electronic scan voting machine(s) upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 1:00 p.m. and 8:00 p.m., prevailing time, on that day. This assumes that the polling place is open and can be safely accessed in accordance with the terms of any prevailing law(s), executive order(s) or other directive(s) from controlling authorities that may be in effect on that day. If on December 10 the polling place cannot be so accessed, or if the polling place is closed on that day due to inclement weather (or for any other reason), it is the present intention of the District that the Special Meeting and Vote will be held on the day on which the polling place is next open and may be safely accessed, with the voting hours remaining the same. In such a situation, voters are asked to please consult the District’s website for guidance on the timing of, and procedures for holding, the re-scheduled Special Meeting and Vote.

- i. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to authorize the District Clerk to arrange for the use of a Cattaraugus County voting machine and appropriate personnel for the December 10, 2024 Capital Project Vote.
- j. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following agreement for the proposed Capital Improvement Project which will be voted on by district residents on December 10, 2024:  
Bond Counsel & Related Capital Project Services: Hodgson & Russ

- k. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Legal Notice to be published regarding the December 10, 2019 Capital Improvement Project Vote.
- l. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following proposition to be voted on by Ellicottville Central School District residents on December 10, 2024 between the hours of 1:00 pm – 8:00 pm in the Elementary School foyer.

PROPOSITION NO. 1—CAPITAL IMPROVEMENTS PROJECT, 2024

YES

NO

Shall the following resolution be adopted, to-wit:

RESOLVED, that (a) the Board of Education (the “Board”) of the Ellicottville Central School District, Cattaraugus County, New York (the “District”) is hereby authorized to undertake a proposed Capital Improvements Project, 2024 (the “Project”) consisting of the partial reconstruction, renovation and the construction of improvements and upgrades to various District buildings and facilities and the sites thereof, to implement various health, safety, accessibility and Code compliance measures and various other measures that are included and generally described in (but are not to be limited by) the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$4,530,000; (b) a tax is hereby voted in an amount not to exceed \$4,530,000 to finance the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (c) in anticipation of such tax, obligations of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$4,530,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (d) New York State Building Aid funds expected to be received by the District in connection with the Project are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

- m. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Capital Outlay Lighting bid from: Ahlstrom Schaeffer Electric Corporation in the amount of \$28,397.00

17. Personnel

- a. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2024-2025 Sports Coaches:
- |                           |               |
|---------------------------|---------------|
| Boys Varsity Basketball   | Dave McCann   |
| Boys JV Basketball        | Zach Gelen    |
| Boys Modified Basketball  | Griffin Chudy |
| Girls Varsity Basketball  | Tracy Rozler  |
| Girls JV Basketball       | Matt Finn     |
| Girls Modified Basketball | Tammy Eddy    |
| Boys/Girls Bowling        | Diana Olson   |
- b. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2024-2025 Advisors:
- |                               |               |
|-------------------------------|---------------|
| Varsity Sideline Cheerleading | Randi Metzger |
|-------------------------------|---------------|
- c. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dennis Hintz to the permanent position of CDL-C Driver effective October 18, 2024 upon the successful completion of one year of probation.
- d. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ruthann Courtney to the permanent position of Bus Driver effective October 27, 2024 upon the successful completion of one year of probation.
- e. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Todd Lovell, Bus Mechanic (Transportation Supervisor) effective September 25, 2024.
- f. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Todd Lovell to the substitute bus driver list.

- g. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Denise Wiser to the position of Teacher Aide effective retroactive to September 30, 2024 at a rate of \$15.00 per hour. This appointment carries a one year probationary appointment effective September 30, 2024 and ending on September 30, 2025.
- h. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Therese Pierce to the position of long-term substitute teacher effective tentatively October 7 – November 8, 2024 @ a rate of \$350 per day.
- i. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Shayne Downey to the position of long-term substitute teacher effective tentatively November 8, 2024 – January 11, 2025 @ a rate of \$300 per day.
- j. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Beth Swan to the position of teacher aide effective retroactive to October 2, 2024 at a rate of \$15.00 per hour. This position carries a one-year probationary period which will begin on October 2, 2024 and end on October 2, 2025.
- k. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Diana Olson as a Senior Class Advisor for the 2024-2025 school year (stipend will be pro-rated).
- l. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Heather Geartz to the substitute teacher list (certified) at a rate of \$145 per day retroactive to October 2, 2024. This appointment is contingent upon a successful fingerprint clearance from New York State.
- m. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Rochelle Bish to the substitute teacher aide list at a rate of \$15.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.
- n. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Felicia Hankey to the substitute teacher list (certified) at a rate of \$120 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.
- o. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jon Wilder as the 9-12 Drama Club Director (stage) for the 2024-2025 school year.

18. Policy

- a. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to delete the following policies:

2310 Membership in Association  
3240 Participation in School-Based Planning and Shared Decision Making  
3412 VADIR  
3610 Board Relations with Nonpublic Schools  
3620 Shared Services with Nonpublic Schools  
3630 Superintendent's Relations with Nonpublic Schools  
4212 Organizational Chart  
4420 Compensation and Related Benefits  
5684 Anthrax and Other Biological Terrorism:  
Prevention Protocols/Protocols for Mail Handling  
5693 Pandemic Preparedness in the Workplace and the Americans with Disabilities Act  
6230 Selection of Athletic Coaches  
6440 Negotiations  
6471 Telecommunications Equipment/Use by Staff  
6510 Health Insurance  
6511 Confidential Management Employees Sick Bank Policy  
6520 Workers' Compensation  
6521 Full Time Employment  
6530 Payroll Deductions  
6560 Employee Assistance Program (EAP)  
7122 Released Time of Students  
7310 School Conduct and Discipline  
7312 Student Dress Code  
7619 Use of Time Out Rooms  
8230 Guidance Program  
8270 Instructional Technology

19. CSE/CPSE Recommendations

- a. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500427, 900501264, 900501430, 900500808, 900500457, 900501676, 900501065, 900500236, 900501064, 900501140, 900500807, 900501673) at its meeting on October 15, 2024, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations September 13 – October 7, 2024.

20. Executive Session

The New York Public Officers Law states a board may enter into executive session to discuss:

1. Matters which will imperil the public safety if disclosed.
2. Any matter which may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.
4. Proposed, pending or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).
6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
7. The preparation, grading or administration of examinations.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value of the property.

Adjournment of meeting